



MISSISSIPPI STATE
UNIVERSITY™

INVITATION FOR BIDS

OFFICE OF PROCUREMENT & CONTRACTS

1. INSTRUCTIONS FOR BIDDERS

- a. Sealed bids will be received in the Office of Procurement & Contracts, Mississippi State University, for the purchase of the items listed herein.
- b. All bids must be received in the Office of Procurement & Contracts on or before the bid opening time and date listed herein. Delivery of bids must be during normal working hours, 8:00 a.m. to 5:00 p.m. CST, except on weekends and holidays when no delivery is possible.
- c. Bidders shall submit their bids either electronically or in a sealed envelope. To submit electronically, follow the instructions below. Bids CANNOT be emailed.
 - i. Sealed bids should include the bid number on the face of the envelope as well as the bidders' name and address. Bids should be mailed to: 245 Barr Avenue, 610 McArthur Hall, Mississippi State, MS 39762.
 - ii. At this time we only accept non-ITS bids electronically. For electronic submission of bids, go to: <https://portal.magic.ms.gov> and use the RFX number on the next page as your reference number.
- d. All questions regarding this bid should be directed to the Office of Procurement & Contracts at 662-325-2550.

2. TERMS AND CONDITIONS

- a. All bids should be bid "FOB Destination"
- b. Bidders must comply with all rules, regulations, and statutes relating to purchasing in the State of Mississippi, in addition to the requirements on this form. General Bid Terms and Conditions can be found here:
https://www.procurement.msstate.edu/procurement/bids/Bid_General_Terms_May_2019_V2.pdf
- c. Any contract resulting from this Invitation for Bid shall be in substantial compliance with Mississippi State University's Standard Contract Addendum:
<https://www.procurement.msstate.edu/contracts/standardaddendum.pdf>

Bid Number/RFX Number: 22-67/RFX#3160005041

Opening Date: April 28, 2022 @2:00 p.m.

Description: Rent Multiple Full Size Pick Ups

Vendor Name: _____

Vendor Address: _____

Telephone Number: _____

Days the Offer is Firm: _____

Authorized Signature: _____

Name: _____

Title: _____

See following pages for specifications and bid pricing form.

Mississippi State University desires to rent multiple Full size pick ups for specific periods over the next three years.

All rentals shall come with CDW/LDW for all drivers and the costs therefore shall be included in the daily/weekly/ monthly rate. The cost of CDW/LDW shall not be priced separately.

If firm pricing for 3 year period cannot be bid at this time, vendors may bid years 2023 and 2024 by factoring a price adjustment based on the consumer price index.

To determine year 2 prices we will first determine the total percentage change in the CPI, from the month of the bid opening to May 1 of 2023, using the chart shown at

https://www.bls.gov/regions/southeast/news-release/consumerpriceindex_south.htm#cpisouthchart1

We will then multiply the initial bid price by the percentage change to determine the year 2 prices. The same process will be followed for year 3.

2022 – In Mississippi

Truck 1

20 May 2022 to 12 Aug 2022

Full size pick up, single rear wheel, Crew cab, 4 wheel drive, automatic transmission, CDW/LDW, towing, heavy duty trailer hitches, unlimited mileage, off road use allowed, additional drivers (licensed, 18+)

PRICE \$ _____

Truck 2

5 June 2022 to 12 Aug 2022

Full size pick up, single rear wheel, Crew cab, 4 wheel drive, automatic transmission, CDW/LDW, unlimited mileage, off road use allowed, additional drivers (licensed, 18+ or 21+ - please specify and list any additional charge for >21)

PRICE \$ _____

Truck 3

15 May 2022 to 30 Sep 2022

Full size pick up, single rear wheel, Crew cab, 4 wheel drive, automatic transmission, CDW/LDW, towing, heavy duty trailer hitches, unlimited mileage, off road use allowed, additional drivers (licensed, 18+ or 21+ - please specify and list any additional charge for >21)

PRICE \$ _____

Truck 4

1 June 2022 to 30 Sep 2022

Full size pick up, single rear wheel, Crew cab, 4 wheel drive, automatic transmission, CDW/LDW, towing, heavy duty trailer hitches, unlimited mileage, off road use allowed, additional drivers (licensed, 18+ or 21+ - please specify and list any additional charge for >21)

PRICE \$ _____

Truck 5**5 June 2022 to 10 Aug 2022**

Small or midsize pick up, regular or extended cab (2 door), 4 wheel drive, single rear wheel, automatic transmission, CDW/LDW, unlimited mileage, off road use allowed, additional drivers (licensed, 18+ or 21+ - please specify and list any additional charge for >21)

PRICE \$ _____

2023 – in North Carolina (can pick up in MS and drive there if necessary)

We will need a total of 26 trucks for this time period, adhering to specs shown below:

Trucks 1-26**1 June to 31 July 2023**

Full size pick up, single rear wheel, 4 wheel drive, automatic transmission, CDW/LDW, towing, heavy duty trailer hitches, unlimited mileage, off road use allowed, additional drivers (licensed, 18+ or 21+ - please specify and list any additional charge for >21)

PRICE PER TRUCK \$ _____

2024 – in North Carolina (can pick up in MS and drive there if necessary)

We will need a total of 26 trucks for this time period, adhering to specs shown below:

Trucks 1-26**1 June to 31 July 2024**

Full size pick up, single rear wheel, 4 wheel drive, automatic transmission, CDW/LDW, towing, heavy duty trailer hitches, unlimited mileage, off road use allowed, additional drivers (licensed, 18+ or 21+ - please specify and list any additional charge for >21)

PRICE PER TRUCK \$ _____